

## Room Hire Charges for 2020 under phase 4 restrictions (60% cap)

	Members	Not for Profit	Commercial
Per hour	\$10 (minimum 3 hours)	\$30 (minimum 3 hours)	\$40 (minimum 3 hours)
Exclusive use per day	\$110	\$270	\$400
Exclusive use per week	\$450	\$1335	\$2000
Workshops	10% of gross earnings or \$50 – whichever is greater		\$40 per hour

**Under Phase 4 Restrictions (2 square metre per person rule) the Kaos room has a capacity of 16 and the Old Office has a capacity of 12.**

**Both theatres also have a capacity of 30 if used for rehearsal.**

**Only two bookings available per space per day so that the rooms can be cleaned between each booking**

### **All cancellations must be made via email**

Cancellations with less than 28 days' notice will incur a fee of 25%.

Cancellation with less than 7 days' notice will incur a fee of 50%

Bookings cancelled with less than 24hrs notice must be PAID IN FULL.

Hirers may not enter the venue if they, or any member of their team, are unwell and exhibiting symptoms of Covid-19. No cancellation fee will be charged in this instance.